OPEN ENROLLMENT APPLICATION

Date of Application _____

A fee of $5.00 (per student) is required to process each application

Early Enrollment Period Transfer Application
(Submitted between December 1 and the third Friday in February in order to transfer the following school year.)

Year requested, 20_____

Late Enrollment Period Transfer Application
(Submitted outside of the early enrollment period.)
Please check one and indicate the year requested:
Current year, 20_____

Next Year, 20____

An enrolled nonresident student shall be permitted to remain enrolled, subject to the same rules and standards as resident students, without renewed applications in subsequent years unless any of the following occurs:

- The student graduates or is no longer a Utah resident
- The student is suspended or expelled from school
- The district determines that school enrollment will exceed the open enrollment threshold.

Student Name _____ Current Grade Level _____

Legal Address _____ Phone _____ Date of Birth _____

Mailing Address _____

City _____ State _____ Zip _____

Boundary School _____ **Requested School** _____

Current School _____ **Reason for Request** _____

I understand that all transfer requests are contingent on early enrollment school capacity ("maximum capacity") or late enrollment school capacity ("adjusted capacity"), special program limitations, staff availability, and/or circumstances under 53A-2-207(4)(c). If this request is granted, I agree that my child must remain at the requested school through the end of the requested school year. I understand that I, as parent or guardian, am responsible for transportation of my student to and from school. I understand that a student's acceptance into a school or school district does not establish UHSAA (student athletic or activity) eligibility.

Is student receiving or have they ever received any of these services in the past?
Services required by student? Special Education Yes No 504 Accommodations Yes No

Alternative Language Services Yes No

_____ _____ _____
Parent/Guardian Signature Home Phone Work Phone

Standard Open Enrollment: Approved Denied

Signature [of designated District official] _____ Date _____

A student may be denied an open enrollment opportunity if the student has been suspended or expelled from a public school consistent with 53A-2-208(3)(b).
Has the student ever been suspended or expelled from a public school? Yes No If yes, please explain:

_____

A student with prior behavioral problems may be granted **provisional enrollment** provided the student and parent sign an agreement with the school or the school district (1) establishing the conditions of continued enrollment and (2) notifying the parents/student that the student will be excluded from the school if the agreement is violated. The school or school district is responsible for the agreement as allowed under Section 53A-2-208(3)(c).
Provisional enrollment: Denied Approved Approved per attached agreement

Signature [of designated District official] _____ Date _____

Submit application to: Park City School District **Contact: Lorie Pearce** **Phone: (435) 615-0225**
Email: lpearce@pcschools.us **Fax: (435) 645-5609**
Park City School District | 2700 Kearns Boulevard | Park City, UT 84060 | Rev. 12/1/12