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### **PUMP SITE CHANGE PROTOCOL for Omni Pod**

1. A Medical Order allowing school nurse to change insulin pump sites will be in place prior to the nurse changing the site.
2. School Nurse Trained: by parent prior to nurse changing the site. (Pump representative is encouraged to attend).
3. Nurse/Student 1:1 (trained specific for student's individual pump)
4. Nurse is willing to change insulin pump sites
5. Parent will foster student independence
6. School Nurse will encourage student independence
7. Student's independence and skill level will be assessed annually
8. Parent is responsible for routine insulin pump site changes
9. Parent will supply school with Manufacturer's guidelines and procedures (Caregiver Guide).
10. Substitute nurses will not change insulin sites
11. In the case of a substitute nurse, the parent may change the site or parent will provide back up insulin and syringes for insulin coverage
12. Nurse will change insulin pump quarterly to maintain skills either through insulin site failure or parent/nurse refresher course.

### **PUMP SITE CHANGES GUIDELINES**

1. School Nurse will notify parent prior to changing the site. If parent is unavailable school nurse will leave parent a phone message and change the site without parent notification within 30 minutes.
2. Parents are required to follow up with the school nurse to acknowledge the insulin site change was made.
3. School Nurse will follow manufacturer guidelines.
4. School Nurse will check BG prior to or immediately after changing the insulin pump site.
5. School Nurse will recheck BG (1.5 hours) after site change.
6. If the student is released from school prior to the 1.5 BG check, the parent will check the student's BG within the 1.5 hour time frame.
7. Omni Pod will error out and beep if insulin delivery is compromised indicating pump site malfunction.
8. Parent will assess the pump site and check BG when student arrives home.

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School Nurse Signature      Date

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Parent Signature      Date