

Park City School District PTO/PTA Program Sponsorship Guidelines

The Park City School District PTOs and PTAs are nonprofit organizations whose membership is open to all parents, teachers, and school staff. The PTO/PTAs' goals are to complement the school curriculum with additional opportunities for parents, teachers, and students to learn, socialize, communicate, and grow. The PTO/PTAs' mission is to help fund and operate sponsored programs that enhance the best possible learning environment for PSCD students and to maximize the education of every child, while aiding them in achieving their highest potential.

PTO/PTA sponsored programs and events may consist of a single event, be on-going for several weeks, or continue throughout the school year.

A PTO/PTA sponsored program/event must be approved through the Program Sponsorship Evaluation and must meet one or more of the following criteria:

- Enhances and encourages the educational and social environment of our students.
- Fund-raising for supplemental educational materials and experiences for teachers and/or students
- Involvement of parents through volunteering
- Item is included in PTO/PTA budget
- Community involvement
- Welfare of students and families
- Promote open communication and understanding between parents and staff
- Supports school and family social interaction
- Provides a forum for sharing information on issues that impact our students.

A PTO/PTA approved program/event shall be allowed to use the school facilities as approved by the school administrator. Programs/Events not approved under the Program Sponsorship Evaluation will be subject to fees as outlined in Policy 11010, Public Use of School District Property.

PTO/PTA Program Sponsorship Evaluation

School: _____

Date: _____

Program/Event Name: _____

Event Program

Which of these guidelines does the program/event meet? Check all that apply.

- Enhances and encourages the educational and social environment of our students.
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- Community involvement
- Welfare of students and families
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- Provides a forum for sharing information on issues that impact our students.

Who will operate this program/event? Check all that apply.

PTO/PTA Parents Students Community Volunteers

Third Party or Other, please explain _____

How will this program/event be funded?

PTO/PTA Parents Students Community Volunteers

Third Party or Other, please explain _____

Will any third party receive compensation as part of this program? Yes No

If Yes, who is the third party? Individual Non-Profit For Profit Business

Is the third party offering a discount to the PTO/PTA? Yes No

Additional Comments: _____

Program has been: Approved Declined

PTO/PTA President

School Administrator

Note: Approval by the PTO/PTA Board and/or Membership should be reflected in the meeting minutes.