

## Process for Exiting High School to attend Adult Education

Student Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Parent/Guardian Name(s): \_\_\_\_\_

In order to demonstrate earnest and persistent effort to provide students the opportunity to complete high school at PCHS, a process has been set up to review educational possibilities. Before exempting a student (minimum age of 16) from compulsory attendance and allowing enrollment into the adult program the student and parent(s) and/or guardian meet with their high school counselor and explore all options available.

Meeting Date: \_\_\_\_\_ Counselor Signature: \_\_\_\_\_

### Recommendations

Outline the possibilities for the student (including scheduling, courses, etc.):

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Counselor recommendation: \_\_\_\_\_

### Notes

- Students enrolled in the adult education program, whose class has not graduated, cannot receive a PCSD diploma until *after* their regular high school class diplomas are awarded.
- Students under 18 years of age who are *married* are eligible for adult education by state regulation.
- Students *adjudicated* as an adult are eligible for adult education by state regulation.
- Students enrolled in the adult program are counted as adult students on all state reports.
- Board Policy 9080 governs adult education with the Park City School District.

### Review Process

The student must have approval from the Director of Student Services in order to be released from compulsory attendance. Initial decision and date:

\_\_\_\_\_ Permission granted / \_\_\_\_\_ Permission denied      Date: \_\_\_\_\_

### Signatures

Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Director of Student Services: \_\_\_\_\_ Date: \_\_\_\_\_