



Book	Policy Book
Section	SECTION 05-SUPPORT SERVICES
Title	Copy of Transportation
Code	5015
Status	
Adopted	October 24, 1989
Last Revised	June 17, 2014
Clerk	May 4, 2018

TRANSPORTATION

I. Board Policy

It is the policy of the Board of Education to provide a program of student transportation that conforms to all state guidelines and provides transportation for eligible students as determined by those guidelines.

II. Standards for Eligible Students

- A. Elementary school students (grades K-6) living beyond one and a half (1-1/2) miles from school are eligible for bus transportation.
- B. Secondary school students (grades 7 – 12) living beyond two (2) miles from school are eligible for bus transportation.
- C. Students shall be transported to and from the bus stop closest to their place of residence with the following exception.
 - i. A parent or guardian, under extenuating circumstances, may request that a student be transported to an alternate existing bus stop if the parent or guardian has submitted a Transportation Change Form for approval.
 - ii. The completed form must be submitted to the Director of Transportation at least three (3) days before the requested change for approval by the director of transportation.
 - iii. Transportation will notify parents at least two days before the change becomes effective. Approval depends upon space available.
 - iv. Approval depends on space available
 - v. Emergencies may be handled at the discretion of the Director of Transportation.
- D. Pupil eligibility will be determined according to the Utah State Transportation Policy, (UCA 53F-2-403).
- E. Eligible distances from home to school are measured with a certified electronic distance-measuring device.
- F. Students who qualify for transportation as a related service under the Individuals with Disabilities Act are eligible according to the student's Individual Education Plan.

III. Allowable Reimbursement

State reimbursement is available to those parents who must drive more than one and one-half miles to their bus stop. It is the responsibility of the individual parent or guardian to seek reimbursement. Reimbursement requests can be submitted to the Director of Transportation any time between October 1 and April 1 of the current school year.

IV. Standards for Ineligible Students

The Board authorizes the administration to develop regulations to provide busing services at a cost to those areas that are ineligible for busing as provided by Utah State Law and Administrative rules, where such busing is financially and logistically feasible, limited to one stop on each route under the ineligible distance. The one stop will be set at a point **closer than one and a half (1-1/2) miles from school for Elementary school students (grades K-6) and closer than two (2) miles from the school for Secondary students (grades 7-12) about one (1) mile** from the school in a location that offers the best safety for the students.

References

- Standards for Utah School Buses and Operations
- USOE Certified Instructors Manual.
- Park City Policy Code 10060, Student Conduct on School Buses
- Park City Policy Code 10100 Safe Schools Policy
- UCA ~~53A-117a-127~~ **53F-2-403**
- State Administrative Rule R277-600 Student Transportation and Standards

[5015 Transportation.pdf \(52 KB\)](#)

