

MEETING MINUTES
Park City School District Master Plan
Steering Committee Meeting #1
September 4, 2018
5:30 – 7:30 PM

#	Description	Action By
1	Meet & Greet	
2	Welcome & Introductions <ol style="list-style-type: none"> 1. Transparency is the focus of this process 2. It will be open, dynamic and challenging 3. All participants are critical stakeholders 4. This committee is part of the process and the conduit to the community 5. This process will focus on the educational vision for the future <ol style="list-style-type: none"> a. What does it mean to be a PC graduate? b. What is the experience c. How are we preparing students? d. What does post/college/career look like 	
3	Review of project purpose, schedule and role of steering committee <ol style="list-style-type: none"> 1. Starting with the educational vision 2. The process is iterative <ol style="list-style-type: none"> a. Discuss, review, respond, integrate b. Steering Committee will carry the message to the community and bring back their thoughts/comments to the process c. Public will be able to review all committee meetings and will be able to provide written responses to the work as well d. There will be Community Open Houses for public feedback 3. The process starts with values and vision first <ol style="list-style-type: none"> a. Facilities will be assessed to serve that vision 4. Reviewed schedule 	
4	Meeting Norms <ol style="list-style-type: none"> 1. Transparent, creative, safe forum for honesty and respect 2. Enthusiasm is Essential 3. Stay Positive 4. Focus on our common ground and what we are all trying to protect Group Discussion of planning activities history and assessment of past planning activities. <ol style="list-style-type: none"> 1. What happened in the past process and what can we do better? <ol style="list-style-type: none"> a. Money – seeing value in a project b. Cost exposed in the end – sticker shock c. Changes at the end of the process – inconsistency between the planning committee and board d. Communication issues – not communicating reasoning behind changes 	

	<ul style="list-style-type: none"> e. Lack of consistency in communication f. Difficult to advocate - no tools g. Public wasn't aware of the why beyond crowded schools h. "No" group mobilized i. Information from "No" was the only information j. Failure of the bond in 2015 showed a lack of support for the general direction - district hasn't recovered from that k. Process issue - outreach doesn't receive feedback l. Community process needs to be empowering and it became antagonistic m. Misunderstandings that scared parents n. Information was not delivered (5-8 plan) o. Community blames the process because they disagree with the outcome p. People look at how their child is affected q. Education to understand phases r. Big picture thinking s. Amazing ideas about education of which parents are unaware t. Repetitive, lengthy and in multiple forms to get across u. Engaged and busy community that needs the team to reach out v. Selling the community on the problem that is being solved w. Define and communicate the problem x. How does it affect <i>you</i>? y. Did not take the time to understand PC z. Intelligent town with incredible resources aa. Stay out of the weeds bb. Don't dictate cc. Compelling reasoning for decision was missing dd. Willingness to make some big jumps is important ee. Understanding PC requires knowing that second home owners may not care about education in the same way ff. Informing vs engaging and define what is happening when gg. Articulate the intent of communication - empowering vs. persuading hh. Missing Latino community in the room ii. Data collection and getting valid input and an open dialogue jj. Multiple choice surveys that were directing and prejudiced. kk. Don't force an answer ll. Need teachers to participate <p>2. What were the benefits of the past process?</p> <ul style="list-style-type: none"> a. Recommendations from community were good b. Opportunity for input, engagement c. Great slides d. Started exploring land options for facilities e. A lot of land was tested for capacity f. Data collected on facilities g. Activated the community h. Prepared the community to feel like the next time is the time to participate i. People realized money must be spent j. Quality discussions k. Great Data on facilities 	
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	<p>l. Austerity from the community, willing to sacrifice for a while</p> <p>Discussion of process, expectations and current project objectives.</p> <p>3. What are we trying to promote/protect?</p> <ul style="list-style-type: none"> a. Learners b. Developmentally appropriate learning c. Growth for all students d. Social and emotional growth along with academic growth e. Equitable access f. Behavioral, adaptable skills for employees, flexible thinking g. Preparing children for success h. Learning environment – flexible, safe, expecting, ok to fail, i. Boundaries of an education system – what is it responsible for? j. Define mission of the education system – can't be everything to everyone k. Charter for education system l. Core competency focus (district of choice), focus on impact m. Partnership building – City, County, Mental Health, Community, Business, Parents, Employees, Teachers, Police, Non-Profits, Adjacent Land Owners n. Community support o. Culture integration <p>4. What is the most important thing that this process can achieve?</p> <ul style="list-style-type: none"> a. Common vision of what education should look like in the district moving forward b. Students are thriving c. Fulfill obligation of community to meet and exceed the needs of the students d. Students are prepared for the future e. Learning environment is better f. Create student citizens g. Clear and understandable vision h. Meeting the needs of all students i. Build community support j. Roadmap for how to get to the common vision k. Process of engagement that works l. College Career and Life, well rounded m. Maximize student learning – students meet full potential n. Support the teachers – great teachers by design o. Set up for success – all different p. Learning to the best of their abilities q. Unite the community with the facilities r. Motivate students – expectation of themselves s. Framework by which we make future decisions t. Momentum, bias towards action, net gen learning model 	
5	<p>Educational Planning Process overview</p> <ul style="list-style-type: none"> 1. Discussed learner-centric future-focused schools <ul style="list-style-type: none"> a. What is the greatest predictor of well-being and academic success <ul style="list-style-type: none"> i. Environment, grit, self-concept, safety, expectations, resilience, hope, engagement and well-being b. Hope <ul style="list-style-type: none"> i. I do something I like 	

	<ul style="list-style-type: none"> ii. I do something I am good at iii. I have someone who cares about me and my development <ol style="list-style-type: none"> 2. Discussed adding educators into the process <ul style="list-style-type: none"> a. Approach to be discussed in the future with the Executive Committee b. Buildings support the change in education, but teachers create it 3. Discussed Educational Specification Process <ul style="list-style-type: none"> a. Community Summit <ul style="list-style-type: none"> i. Size: approximately 50 participants ii. Objectives: <ol style="list-style-type: none"> 1. Identify values 2. Establish guiding principles b. School Walk Throughs - get a feel for the culture of the schools c. Workshops - provide research and discuss direction d. Education Specification is the deliverable of this process 4. How can student get involved? <ul style="list-style-type: none"> a. Want participation in the process - all voices and all ages b. This will be discussed further with PCSD 	
6	<p>Community Engagement Plan overview</p> <ol style="list-style-type: none"> 1. The communications plan is currently being developed 2. Current Situation <ul style="list-style-type: none"> a. Changes at PCSD signal a new start b. Planning fatigue and confusion c. Sense of urgency for facilities d. Recent Property Tax increase has raised questions e. Bottom line: informal research would be helpful 3. Goals for Community Outreach <ul style="list-style-type: none"> a. Communicate fresh start holistic approach b. Generate representative public feedback c. Demonstrate public involvement in the education process d. Set realistic expectations for timeline and outcomes 4. Strategy <ul style="list-style-type: none"> a. Position/Brand the process b. Create a conversation around education, not buildings c. Utilize the Steering Committee members as messengers d. Use graphics to communicate complex messages e. Ensure process transparency f. Ensure early communication with core stakeholders 	
7	<p>Next steps</p> <ol style="list-style-type: none"> 1. First Community Open House 2. Community Summit 3. Launch of the website 4. School Walk Throughs <p>Action items</p> <ol style="list-style-type: none"> 1. Distribute links and slides for this meeting 2. In the future distribute slide with agenda before each meeting 3. Provide possible future dates for Steering Committee Meetings 4. Outline an approach to include students in the process 5. Send out messages for feedback 6. Ask for contact information for all Steering Committee Members. Can this be distributed? 	<p>GSBS</p> <p>GSBS</p> <p>GSBS</p> <p>GSBS</p> <p>GSBS</p> <p>GSBS</p>